

Article 9

The following are the current and proposed Sabbatical Officers;

Current:	Proposed:
President	President
Vice-President/ Academic Officer	Vice-President Academic
	Vice-President Student Experience & Wellbeing

Article 10

Article 10.1 Sabbatical Officers – Introduce the following sub- articles (in red)

- 10.1 Sabbatical Officerships
 - 10.1.1 There shall be three Sabbatical Officer Positions, who shall be elected by the student body in accordance with Article 11 and who shall fulfil their duties on a full-time basis:
 - 10.1.1.1 President
 - 10.1.2.2 Vice- President Academic
 - 10.1.3.3 Vice-President Student Experience and Wellbeing
 - 10.1.2 Sabbatical Officerships shall not be joint officerships.
 - 10.1.3 Sabbatical Officerships shall not be filled as part of an off-campus placement experience.
 - 10.1.4 Sabbatical Officers shall be full-time and salaried, the level of which shall be point 1 of the clerical officer scale in line with the college pay scales.
 - 10.1.5 Sabbatical Officers shall be full-time employees of MISU during the term of their office, subject to this constitution and the terms of employment governing the Sabbatical Officerships as set forth by MISU in the applicable contract of employment.
 - 10.1.6 No member may serve as a Sabbatical Officer in the same position for more than two terms. Nor may they serve as a voting member of the Executive for more than three terms in their capacity as a Sabbatical Officer.
 - 10.1.7 Outgoing Sabbatical Officers shall compile a crossover document for the aid of their successor.
 - 10.1.8 In the event of there being only one candidate for a sabbatical position the said candidate shall be returned after a plebiscite vote is taken.
 - 10.1.9 The Vice-Presidents shall be accountable to the President for the day to day delivery of MISU's Representation, Advocacy & Leadership. All Sabbatical positions, including the President, are ultimately accountable to the membership.
 - 10.1.10 Sabbatical Officers shall not act as secretary or treasurer of any recognised or affiliated club, society, committee or sub-committee of Union Council.

10.1.11 Sabbatical Officers shall become Directors of MISU Commercial Services DAC on commencement of term of office and resign on the conclusion of their officership without claim for compensation or otherwise.

10.1.12 Sabbatical Officers shall undertake training specific to the role, as required.

10.2 Collective Responsibilities of Sabbatical Officerships. (NEW)

10.2.1 The principle of collective responsibility underpins all decisions of the Sabbatical Officers and the Executive as a whole.

10.2.2 All Sabbatical Officers are expected to have an evenly distributed caseload for student appointments and drop-ins regardless of their specific remit.

10.2.3 Sabbatical officers shall act reasonably and prudently in all matters and in the best interests of MISU and the student body at all times.

10.2.4 In taking up office, Sabbatical Officers shall agree to adhere to MISU's Minimum Standards for Representation and Leadership. (Schedule 8).

10.2.5 Sabbatical Officers shall support MISU in the delivery of our Strategic Plan goals.

10.2.6 Sabbatical Officers shall provide equal representation to all students across all campuses.

10.3 President

10.3.1 The President shall:

10.3.1.1 Oversee MISU's Representation, Advocacy & Leadership;

10.3.1.2 Be the Principle Representative and Spokesperson of MISU;

10.3.1.3 Ensure that the student voice is to the forefront of college decisions;

10.3.1.4 Lead on MISU's Strategic Plan goals relating to Representation, Advocacy & Leadership.

10.3.2 The President shall have the following responsibilities:

10.3.2.1 Oversee the work of the Executive Committee and ensure that the elected officers are fulfilling their constitutional responsibilities.

10.3.2.2 Encourage and actively promote a culture of widespread student representation on all relevant college committees and bodies and monitor the attendance of all Officers/Representatives at their relevant committee meetings.

- 10.3.2.3 Protect and uphold the terms of this constitution and ensure the implementation of MISU Policy and Referenda decisions.
- 10.3.2.4 Oversee MISU Campaigns.
- 10.3.2.5 Coordinate training of the Executive Committee.
- 10.3.2.6 Chair meetings of the Executive and prepare written reports on the activities of MISU for these meetings.
- 10.3.2.7 Shall automatically take up office on the College committees, as outlined in schedule five of this constitution and shall report back to the Executive Committee and Union Council on items discussed / decided upon which relate to the members.
- 10.3.2.8 Shall seek to ensure student representation on all committees pertaining to student issues.

Article 10.4 Vice- President Academic (formerly 10. – Vice President / Academic Officer) – revised responsibilities of the Vice-President Academic

10.4 Vice-President Academic

10.4.1 The Vice-President Academic shall:

- 10.4.1.1 Support the President in the delivery of MISU's Representation, Advocacy & Leadership;
- 10.4.1.2 Be the first point of contact for those students seeking academic support;
- 10.4.1.3 Be based between the Limerick and Thurles campuses during semester and shall alternate their attendance on the campuses with the Vice-President Student Experience and Wellbeing;
- 10.4.1.4 Deputise for the President, as and if required.

10.4.2 The Vice- President Academic shall have the following responsibilities:

- 10.4.2.1 Deal with all matters of academic interest including; access to education, maintenance grants and other student financial supports; quality assurance; student discipline; library services, overcrowding and resources; examinations, assessment and associated appeals; and the general academic advancement of the student body.
- 10.4.2.2 Deal with individual student cases pertaining to academic matters as well as student grievances and complaints relating to their academic experience.
- 10.4.2.3 Promotion, development and implementation of MISU policy on academic matters.

- 10.4.2.4 Represent the student body on all college committees pertaining to the academic experience.
 - 10.4.2.5 Co-ordinate and oversee the Class Representative System and the Class Representative Elections.
 - 10.4.2.6 Ensure accurate records are maintained by the Union.
 - 10.4.2.7 Ensure that minutes for Union Council, UGMs, AGMs and EGMs are recorded, maintained and published.
 - 10.4.2.8 Record, maintain and publish all minutes of the Executive Meetings.
 - 10.4.2.9 Shall automatically take up office on the College committees, as outlined in schedule five of this constitution and shall report back to the Executive Committee and Union Council on items discussed / decided upon which relate to the members.
- 10.5 Vice-President Student Experience and Wellbeing (NEW SABBATICAL OFFICERSHIP)
- 10.5.1 The Vice-President Student Experience and Wellbeing shall:
- 10.5.1.1 Support the President in the delivery of MISU's Representation, Advocacy & Leadership;
 - 10.5.1.2 Be the first point of contact for students in relation to their student experience and wellbeing;
 - 10.5.1.3 Be based between the Limerick and Thurles campuses during the semester and shall alternate their attendance on each campus with the Vice-President Academic.
- 10.5.2 The Vice-President Student Experience and Wellbeing shall have the following responsibilities:
- 10.5.2.1 Support, advocate for, and represent the student body in the area of student wellbeing and the student experience.
 - 10.5.2.2 Oversee student wellbeing issues including general welfare, finance, accommodation, mental wellbeing and sexual wellbeing.
 - 10.5.2.3 Ensure equal representation for all student communities across all Sabbatical officerships and the Executive Committee
 - 10.5.2.4 Oversee and organise campaigns pertaining to student wellbeing.
 - 10.5.2.5 Deal with queries relating to student wellbeing and gather data to support in identifying any emerging trends or issues amongst the student body.

- 10.5.2.6 Deal with student grievance cases which relate to the areas of wellbeing.
- 10.5.2.7 Shall automatically take up office on the College committees, as outlined in schedule five of this constitution and shall report back to the Executive Committee and Union Council on items discussed / decided upon which relate to the members.

10.6 Non-Sabbatical Executive Officerships (Part-Time Officers)

- 10.6.1 Part-time positions may be joint officerships, with a maximum of two people running together for each officer ship; save for the Postgraduate Officer and the Thurles College Officer which are not joint officerships.
- 10.6.2 No member may serve as a part-time Officer in the same position for more than two terms. Nor may they serve as a voting member of the Executive for more than three terms in their capacity as a part-time officer.
- 10.6.3 All part-time Officers shall support the Sabbatical Officers in the delivery of MISU's Representation, Advocacy and Leadership.
- 10.6.4 All part-time Officers shall be accountable to the President in the first instance and ultimately to the Student Body.
- 10.6.5 The principle of collective responsibility underpins all decisions of the Sabbatical Officers and the executive as a whole.
- 10.6.6 In taking up office, part-time Officers shall agree to adhere to MISU's Minimum Standards for Representation and Leadership.
- 10.6.7 Part-time Officers shall not hold act as secretary or treasurer of any recognised or affiliated club, society, committee or sub-committee of Union Council.
- 10.6.8 Part-time Officers shall act reasonably and prudently in all matters and in the best interests of the Union and the student body at all times.

10.7 *Postgraduate Officer*

- 10.7.1 The Postgraduate Officer shall support the Sabbatical Officers in the provision of MISU Representational, Advocacy & Leadership services to Postgraduate students on both the Limerick & Thurles campuses.
- 10.7.2 The Postgraduate Officer shall support the Vice-President Academic on academic issues pertaining to Postgraduate students and with the election of Postgraduate Class Reps.
- 10.7.3 The Postgraduate Officer shall be a current registered Postgraduate student at the time of their election and shall continue to be a current registered Postgraduate student during their term of Office.
- 10.7.4 The Postgraduate Officer shall be elected by all Postgraduate students of the college and shall

represent taught and research Masters and PhD students of the college.

- 10.7.5 The Postgraduate Officer shall hold office on a part-time basis and shall be paid for 10 hours a week during the academic term time only notwithstanding that the term of office for the position shall commence on the 3rd week of June and finish on the 2nd week of June of the following year. The Postgraduate Officer shall be a part-time employee of MISU, subject to this constitution and the terms of employment governing the Office of Postgraduate Officer as set forth by MISU in the contract of employment.
- 10.7.6 The Postgraduate Officer shall automatically take up office on the College committees outlined in schedule five of this constitution.
- 10.7.7 The Postgraduate Officer shall be responsible for ascertaining and presenting the needs of all postgraduate students to the Executive Committee and the Union Council.
- 10.7.8 The Postgraduate Officer shall chair the MISU Postgraduate Committee.
- 10.7.9 The Postgraduate Officer shall liaise with all postgraduate class representatives and the Postgrad Students Union in the University of Limerick, where s/he is a full member, regarding their activities and those of the Union.
- 10.7.10 The Postgraduate Officer, their nominee, or nominee of the President shall be responsible for organising the Postgraduate Lunchtime Presentation series on a monthly basis.

10.8 Equality, Diversity & Inclusion Officer

- 10.8.1 The Equality, Diversity and Inclusion Officer shall support the Sabbatical Officers in ensuring the fair and equal representation of all student groups **on both the Limerick & Thurles campuses.**
- 10.8.2 The Equality, Diversity and Inclusion Officer shall **work with the Vice President Student Experience and Wellbeing** to deliver an appropriate programme of Equality, Diversity and Inclusion events and campaigns run by MISU.
- 10.8.3 The Equality, Diversity and Inclusion Officer shall ensure that MISU services are accessible to all students.
- 10.8.4 The Equality, Diversity and Inclusion Officer shall organise an 'international culture week' of events in order to entertain, educate and inform the student membership and the general public.
- 10.8.5 The Equality, Diversity and Inclusion Officer shall seek to be an ex-officio member of all committees pertaining to his/her brief.
- 10.8.6 The Equality, Diversity and Inclusion Officer shall attend training specific to the officership, as required.

10.9 Welfare Officer

- 10.9.1 The Welfare Officer shall support the Vice-President Student Experience & Wellbeing in

representing the interests of students **on the Limerick & Thurles campuses** in all matters relating to their welfare.

10.9.2 The Welfare Officer shall be concerned with the general issues of accommodation, safety, and wellbeing for students and along with the Sabbatical Officers, organise campaigns as and when appropriate.

10.9.3 The Welfare Officer shall seek to be an ex-officio member of all committees pertaining to his/her brief.

10.9.4 The Welfare Officer shall assist in preparing the welfare section of Students' Union publications and communications, where relevant.

10.9.5 The Welfare Officer shall attend training specific to the officership, as required.

10.10 Irish Language Officer

10.10.1 The Irish Language Officer **shall support, encourage and promote the use of the Irish language amongst the Sabbatical Officers.**

10.10.2 **The Irish Language Officer shall support the Vice-President Student Experience & Wellbeing in campaigning on** issues that impact upon the student experience of Irish language speaking students **on the Limerick & Thurles campuses.**

10.10.3 The Irish Language Officer shall be responsible for liaison with organisations, both external and internal to the College, which are relevant to these Students.

10.10.4 The Irish Language Officer shall represent the interests of Irish language speaking students to the Executive Committee and to Union Council.

10.10.5 The Irish Language Officer shall work alongside An Cumann Gaelach to promote the Irish language on campus.

10.10.6 The Irish Language Officer shall work with other elected officers to ensure that where possible campaigns have bilingual literature.

10.10.7 The Irish Language Officer shall aid in the translation of Union documents.

10.10.8 The Irish Language Officer shall be an ex-officio member of all committees pertaining to his/her brief.

10.10.9 The Irish Language Officer shall be fluent in Irish.

10.10 An tOifigeach Gaeilge

10.10.1 **Spreagfaidh agus tacóidh an tOifigeach Gaeilge úsáid teanga na Gaeilge i measc Oifigigh an Aontais.**

10.10.2 **Tacóidh an tOifigeach Gaeilge leis an Leas-Uachtarán Taithí agus Folláine na Mac Léinn chun dul i mbun feachtasaíochta ar ábhair a théann i bhfeidhm ar eispéaras na mac léinn a labhrann an Ghaeilge ar champas Luimnigh agus ar champas Dhurlas.**

10.10.3 Beidh an tOifigeach Gaeilge freagrach as teagmháil a dhéanamh le heagraíochtaí, go himheánach agus go seachtrach, a bhaineann leis na mic léinn seo.

10.10.4 Beidh an tOifigeach Gaeilge mar ionadaí ar son leas na mac léinn a úsáideann Gaeilge ar Choiste Gnó an Aontais agus ar Chomhairle an Aontais.

10.10.5 Comhoibreoidh an tOifigeach Gaeilge leis an gCumann Gaelach chun teanga na Gaeilge a chur chun cinn ar champas.

10.10.6 Oibreoidh an tOifigeach Gaeilge le hoifigigh eile chun cinntiú go mbíonn an dá theanga in úsáid i bhfeachtais a bhíonn ar bun ag an Aontas, chomh fada is gur féidir.

10.10.7 Cuideoidh an tOifigeach Gaeilge le doiciméid a aistriú don Aontas.

10.10.8 Beidh an tOifigeach Gaeilge mar bhall ex-officio de gach coiste a bhaineann lena ról.

10.10.9 Beidh Gaeilge líofa ag an Oifigeach Gaeilge.

10.11 *Thurles Officer*

10.11.1 The Thurles Officer shall support the Sabbatical Officers in the provision of MISU Representational services on the Thurles campus and shall be responsible for ascertaining and presenting the needs of the students of the Thurles Campus to the President, Executive Committee and Union Council.

10.11.2 The Thurles Officer shall support the Vice-President Academic in dealing with academic matters on the Thurles campus and shall refer matters to the Vice-President Academic, as directed by the Vice-President Academic.

10.11.3 The Thurles Officer shall support the Vice-President with the election of Class Representatives on the Thurles campus.

10.11.4 The Thurles Officer shall be a registered student of the College on the Thurles campus and shall be elected in accordance with the nomination process as outlined in Article 11 and shall be elected by direct vote of the membership of the Thurles campus, where every member of the campus has the right to vote, subject to the terms of this constitution.

10.11.5 The Thurles Officer shall be based on the Thurles Campus with attendance, either in-person or virtual, required for Executive Committee Meetings, Union Council Meetings, Union General Meetings and any other MISU related meetings as deemed appropriate by the President. There may be occasion when personal attendance at meetings shall be required.

10.11.6 The Thurles Officer shall hold office on a part-time basis and shall be paid for 8 hours a week during the academic term time only notwithstanding that the term of office for the position shall commence on the 3rd week of June and finish on the 2nd week of June of the following year. The Thurles College Officer shall be a part-time employee of MISU, subject to this constitution and the terms of employment governing the Office of Thurles College Officer as set forth by MISU in the contract of employment.

10.11.7 The Thurles Officer shall make themselves available to meet with the students on their campus on a weekly basis, for a certain period of time each week as agreed with the President.

10.11.8 The Thurles Officer shall exercise and perform the functions, duties and responsibilities conferred on them by this constitution and shall carry out any additional functions, duties or responsibilities conferred upon them by Union Council and/or the President.

10.11.9 The Thurles Officer shall attend, where possible, any academic related meetings that may be organised with college staff on the Limerick or Thurles campus, in conjunction with the

President and/or Vice-President Academic.

10.11.10 The Thurles Officer shall not enter into any agreements and/or contracts with any venues, companies or organisations on behalf of the MISU without consulting with the President and receiving the written agreement of the President.

10.12 Student Activities Officer – Limerick Campus

10.12.1 The Student Activities Officer (Limerick Campus) shall support the Vice-President Student Experience & Wellbeing in the provision of a diverse programme of on campus activities for students on the Limerick campus.

10.12.2 The Student Activities Officer (Limerick Campus) shall be the first point of contact for students who are interested in and part of Clubs & Societies on the Limerick campus

10.12.3 The Student Activities Officer (Limerick Campus) shall sit on the Board of Irish College Societies as student representative.

10.12.4 The Student Activities Officer (Limerick Campus) shall alternate chairing of Clubs & Societies Council with the Student Activities Officer (Thurles Campus).

10.13 Student Activities Officer – Thurles Campus

10.13.1 The Student Activities Officer (Thurles Campus) shall support the Vice-President Student Experience & Wellbeing in the provision of a diverse programme of on campus activities for students on the Thurles campus.

10.13.2 The Student Activities Officer (Thurles Campus) shall support the Vice-President Student Experience & Wellbeing in dealing with non-academic matters on the Thurles campus and shall refer matters to the Vice-President Student Experience & Wellbeing, as directed by the Vice-President Student Experience & Wellbeing.

10.13.3 The Student Activities Officer (Thurles Campus) shall be the first point of contact for students who are interested in and part of Clubs & Societies on the Thurles campus

10.13.4 The Student Activities Officer (Thurles Campus) shall sit on the Board of Irish College Societies as student representative.

10.13.5 The Student Activities Officer (Thurles Campus) shall alternate chairing of Clubs & Societies Council with the Student Activities Officer (Limerick Campus)